



SMALL BUSINESS COMMISSION NOTICE OF MEETING & AGENDA

MONDAY, SEPTEMBER 11, 2006

5: 30 P.M.

CITY HALL, ROOM 400

1 DR. CARLTON B. GOODLETT PLACE, SAN FRANCISCO CA 94102

1. **CALL TO ORDER AND ROLL CALL**
2. **APPROVAL OF THE AUGUST 7, 2006 MEETING MINUTES** (Action Item)
3. **GENERAL PUBLIC COMMENT:** Allows members of the public to comment generally on matters within the Commission's purview, as well as to suggest new agenda items for the Commission's future consideration (Discussion Item)
4. **PRESIDENT'S REPORT:** Allows the President to report on recent small business activities and make announcements (Discussion Item)
5. **VICE PRESIDENT'S REPORT:** Allows the Vice President to report on recent small business activities and make announcements (Discussion Item)
6. **DIRECTOR'S REPORT:** Allows the Director to report on recent small business activities and make announcements (Discussion Item)
7. **ADOPTING POLICIES REGARDING COMMISSIONERS' ATTENDANCE AT MEETINGS:** Presentation, discussion and possible action for the Commission to adopt a policy regarding members' attendance at meetings of the Commission as adopted by the Board of Supervisors per Resolution No. 502-06 (Discussion/Action Item). Explanatory Documents: Resolution No. 502-06
8. **ENERGY EFFICIENCY PROGRAMS FOR SMALL BUSINESSES:** Presentation and discussion on the Department of the Environment's energy efficiency programs and outreach efforts to small businesses. Presentation by Cal Broomhead of the Department of the Environment (Discussion Item)
9. **SHOP LOCAL FIRST CAMPAIGN:** Presentation and discussion of a proposed 2006 Shop Local First Campaign and Celebration. Possible action for the Commission to endorse the campaign. Presentation by Don Shaffer of BALLE (Business Alliance for Local Living Economies) (Discussion/Action Item)
10. **NEW BUSINESS:** Allows the Commissioners to introduce new agenda items for future consideration by the commission (Discussion Item)
11. **GENERAL PUBLIC COMMENT:** Allows members of the public to comment generally on matters within the Commission's purview, as well as to suggest new agenda items for the Commission's future consideration (Discussion Item)

12. ADJOURNMENT: (Action Item)

Public Comment will be taken before or during the Small Business Commission's consideration of each agenda item. Copies of Explanatory Documents and other related materials listed in this agenda are available for public inspection and/or copying at City Hall Room 448. Please call Martha Yanez (415) 554-6134 to make arrangements for pick up or review.

SMALL BUSINESS COMMISSION
1 DR. CARLTON B. GOODLETT PLACE, #448
SAN FRANCISCO, CA 94102
415.554.6134

AGNES B. UBALDE, DIRECTOR
MARTHA P. YAÑEZ, SECRETARY

SMALL BUSINESS COMMISSIONERS
JORDANNA THIGPEN, PRESIDENT
MICHAEL O'CONNOR, VICE PRESIDENT
FLORENCE ALBERTS
DAVID CHIU
GUS MURAD
RAYE RICHARDSON
RICHARD VENTURA

Know Your Rights Under the Sunshine Ordinance

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that city operations are open for the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force at 554-6083. To obtain a free copy of the Sunshine Ordinance contact:

Frank Darby, Administrator
City Hall, Room 244
1 Dr. Carlton B. Goodlett Place
San Francisco, CA 94102-4683
Office: (415) 554-7724
Fax: (415) 554-5163
E-Mail: sotf@sfgov.org

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at www.sfgov.org.

Cell Phone and/or Sound-Producing Electronic Device Usage at Hearings

Effective January 21, 2001, the Board of Supervisors amended the Sunshine Ordinance by adding the following provision: The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

Disability Access Policy

Accessible seating for persons with disabilities (including those using wheelchairs) is available. The closest accessible BART Station is the Civic Center station located at the intersection of Market, Hyde and Grove Streets. Accessible MUNI lines serving the Veterans Building are 42 Downtown Loop and the #71 Haight/Noriega and the F line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services call 923-6142. Accessible parking in the vicinity of the Veterans Building adjacent to Davies Hall and the War Memorial Complex. American Sign Language interpreters and/or a sound enhancement system will be available upon request by contacting Milton Edelin at 558-6410 at least 72 hours prior to a hearing. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call our accessibility hotline at (415) 554-8925 to discuss meeting accessibility. In order to assist the city's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the city to accommodate these individuals.

Translation Services

Interpreters for languages other than English are available on request. Sign language interpreters are also available on request. For other accommodation, please call the Department of Human Services staff support representative at 557-5989 at least two business days before a meeting.

Lobbyist Ordinance

Individuals and entities that influence or attempt to influence local legislative or administrative action may be required by San Francisco Lobbyist Ordinance [Article II of the San Francisco Campaign and Governmental Conduct Code] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Ave., Suite 3900, SF 94102 (415) 581-2300, FAX (415) 581-2317 and web site address at <http://www.sfgov.org/ethics/>.

Chemical Sensitivity

In order to assist the City's efforts to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical base products. Please help the City accommodate these individuals.